

A powerful software package specifically designed for small businesses that need to track their finances and inventory, but don't manage payroll.

Easy to set-up, learn and use

QuickBooks uses plain English and has an Easy Setup Wizard to get your business up and running within minutes.

QuickBooks' user-friendly home page ensures all frequently used activities and features are available within a few clicks of your mouse. Simply fill out familiar forms on your screen – such as cheques or invoices – and QuickBooks does the accounting for you.

Monitor business performance

More than 100 reports and graphs can be generated within the Reports Centre to help you keep a close eye on your business. With just one click you can also drill down into reports to find detailed financial information. You can even convert the report into a PDF file for email, so the recipient views the report just as you see it in QuickBooks.

Manage your business more effectively

QuickBooks is much more efficient than spreadsheets, word-processing or paper ledgers. Quickly and easily manage bookkeeping tasks like printing cheques, paying bills, generating reports, invoicing customers and tracking expenses. Spend less time on bookkeeping so you can concentrate on your business.

Get paid faster

With just one click, you can receive payments from your customers by credit card and record the transactions in QuickBooks*. Reckon Tools Credit Card Payments allows you to process credit card payments directly through QuickBooks, in a secure environment. Simply type in a customer's card details when you enter their payment and process it as you save the transaction!

*You will require an Internet Merchant account - contact your financial institution. Additional charges apply.

Record, track and reconcile your inventory balance

QuickBooks allows easy entry and tracking of all your inventory movements and costs.



QuickBooks®

Accounting 2011/12

Industry specific Chart of Accounts

QuickBooks also includes 21 industry specific Chart of Accounts, so only accounts relevant to your business are included.

QuickBooks home page

All key tasks and functions are available within a few clicks of the home page with the Customer, Supplier, Employee and Report Centres. You can also customise how information is displayed in each of these centres.

An 'always on' Audit Trail

The 'always on' Audit Trail makes it easier for your accountant to spot possible trouble spots or mis-postings in your accounts.

Work more efficiently with your accountant or bookkeeper

The Accountant's copy of your company data file allows you to work more collaboratively with your accountant, with a dividing date that clearly delineates which periods are for your accountant to work in, and which are for you. QuickBooks also allows you to perform a bank reconciliation – even if your Accountant is working on your file.

Portable Company File

A Portable Company File is a compact version of your company file. Small enough to be sent by email or saved to a portable drive, it can give you the flexibility to work on your file in different locations.

Work faster with QuickBooks

Quickly and easily clean up data files so you can increase transaction processing speed.

Backup your company data automatically

Reckon Tools Backup† makes it easy to backup your important company data file. Seamless integration with QuickBooks means your company data file is automatically backed up helping you to keep your business data safe and secure.

† Reckon Tools Backup is an additional product that can be purchased separately. Prices start from \$29.95 per annum or included with Reckon Advantage.

QuickBooks®

Accounting 2011/12

New features in 2011/12

Customisable Company Snapshot

Quickly view your business performance using the company snapshot tool. Customisable fields and graphs allow you to design a 'snapshot' that presents the most significant information that impacts your business decisions – with the ability to drill down into transaction, customer or supplier details.

Real-time BAS lodgement

Easily prepare and lodge your BAS with Reckon GovConnect*, SBR™ enabled software. It helps to pre-fill your e-form with data direct from the ATO and provide you with real-time feedback and lodgement confirmation, so you will instantly know that BAS has been successfully submitted and the refund entitlement or money owed. *Australia only.

Office 2010 compatible

It is easy to export data from QuickBooks into the latest Microsoft Office products, including Microsoft Office 2003, 2007 and 2010.

Effortless wildcard search

The intuitive wildcard search feature now makes it even easier to find customers and suppliers, so you can get on with the job faster.

Two-Monthly Tax Reports

It's now easier to prepare your GST 101 Report* with two- monthly tax reports. *New Zealand only



"A wizard helps to set up QuickBooks from scratch, with predefined charts of accounts for various types of business."

Highly recommended, Accounting Range, APC Magazine, June 2010



"Excellent design and superior reporting make QuickBooks a great solution for the growing or fully grown company."

Kurt Best, PC User, June 2009



Product Comparison

	EasyStart	Accounting	Plus	Pro	Premier	Enterprise	Hosted by Reckon Online™
Unlimited transactions	✓	✓	✓	✓	✓	✓	✓
Invoice, pay bills & track expenses	✓	✓	✓	✓	✓	✓	✓
Prepare BAS [▲] and track GST	✓ ¹	✓	✓	✓	✓	✓	✓
Easy to set up and access help	✓	✓	✓	✓	✓	✓	✓
Weekend support available ^{2▲}	✓	✓	✓	✓	✓	✓	✓
Portable company file	✓	✓	✓	✓	✓	✓	✓
Integrated online data backup ¹¹	✓	✓	✓	✓	✓	✓	✓
21 Industry Chart of Accounts	✓	✓	✓	✓	✓	✓	✓
Home page customisation	✓	✓	✓	✓	✓	✓	✓
Customisable Company Snapshot		✓	✓	✓	✓	✓	✓
Wildcard Search		✓	✓	✓	✓	✓	✓
Reckon GovConnect ^{▲12}		✓	✓	✓	✓	✓	✓
Integrated BAS & online lodgement [▲]		✓	✓	✓	✓	✓	✓
12 months updates and upgrades ³		✓	✓	✓	✓	✓	✓
Import bank statements ⁴		✓	✓	✓	✓	✓	✓
Microsoft Office integration		✓	✓	✓	✓	✓	✓
Process credit card payments ^{5▲}		✓	✓	✓	✓	✓	✓
Reports Centre		✓	✓	✓	✓	✓	✓
Track and manage inventory		✓	✓	✓	✓	✓	✓
Payroll & employee management [▲]			✓	✓	✓	✓	✓
Employee Organiser			✓	✓	✓	✓	✓
Reckon Tools SuperLink integration [▲]			✓	✓	✓	✓	✓
Advanced inventory features				✓	✓	✓	✓
Microsoft Outlook integration				✓	✓	✓	✓
Estimates, quotes & job costing				✓	✓	✓	✓
Multicurrency enabled				✓	✓	✓	✓
Multi-user enabled				✓ ⁶	✓	✓	✓ ⁹
Multiple licences					5 ⁷	30 ⁸	✓
Multiple price levels per item					✓	✓	✓
Advanced reporting tools					✓	✓	✓
Industry-specific versions					✓	✓	✓
ODBC driver						✓	✓
Enhanced multi-user security features						✓	✓
Multi-site						✓	✓
Multi-company reporting						✓	✓
Variable service billing rates						✓	✓
Online or offline access ¹⁰							✓

▲ Features available in Australia only.

Accountant • Retail • Contractor • Non-Profit
Professional Services • Manufacturing & Wholesale

System Requirements

- At least 2.0 GHz Intel Pentium IV (or equivalent)
- Microsoft Windows XP users : At least 512 MB RAM for a single user and at least 1GB of RAM for multiple users
- 1 GB RAM for Microsoft Windows Vista™ and Windows 7 users
- 1GB RAM for Windows Server 2003/2008*
- 1024 x 768 pixel screen resolution
- Windows XP/Vista™/7 operating system
- 1 GB of disk space (additional space required for company files)
- Internet Explorer 7.0 or later required
- Microsoft .NET Framework Common Language Runtime 2.0 (provided on QuickBooks Installation CD. Requires an additional 150 MB).
- At least 256-colour SVGA video
- 24 x CD-ROM
- All online features / services require Internet access with at least a 56 Kbps modem (ADSL or Cable Modem recommended)
- Reckon GovConnect requires .NET Framework 3.5 and 60MB for install.

*Windows Small Business Server 2008 requires 4GB RAM. Windows Small Business Server 2003 is not supported.

1. GST Reporting on cash basis only. 2. Minimum call cost is AU\$4.90 per minute. Higher from mobile and public phones. Call costs are subject to change. 3. For annual licence products: updates and upgrades are available as long as the annual licence is current. 4. Check with your financial institution to see if they support this feature. 5. Additional fees and charges may apply. An Internet Merchant account is required – contact your financial institution. 6. QuickBooks Pro includes one licence – you must purchase multiple copies for a multi-user environment. 7. Three licences included, additional licences required for up to 5 multi-users. 8. Ten licences included in retail purchase only. Single and additional licenses for up to 30 multi-users may be purchased. 9. QuickBooks, hosted by Reckon Online includes one licence – you must purchase multiple copies for a multi-user environment. 10. You must also purchase a QuickBooks Enterprise 1 user version to work offline on a desktop version. 11. Additional fees and charges may apply. 12. Only available to current annual licence or Advantage members.

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